



# Training Services

---

## Overview

InEight offers a blend of training options to help companies exceed their training program goals and create a return on their investment. Benefits of the InEight training methodology include:

### **Cost savings and accelerators:**

- Efficient, proven and documented processes
- Experienced training personnel with a passion for training.
- Existing libraries of robust industry specific content which will be leveraged to fit your business requirements.

### **Innovative solutions to shorten the learning curve and ensure quick “ramp-up”:**

- Customized training content to maximize adult learning. *Generic content is NOT a learning vehicle!*
- Utilization of rich technology to bolster learning.
- Deployment of a blended training model. Minimal use of PowerPoints, teaching of day-in-the-life scenarios, and engagement of learners in a classroom setting.
- Robust “performance support” materials and eLearning courses for repeatability and 24/7 availability.

### **All deliverables are built with a “keen eye” to support go-live and beyond:**

- Support for your business initiatives, including Best Business Practice alignment.
- Transfer of knowledge to ensure program sustainment and protect your learning investment.

## Training Offerings

To ensure the realization of your business objectives, InEight follows a proven training method consisting of the following phases:

- Training Planning
- Training Development
- Training Delivery

## Training Planning

### Objectives

InEight will work with your implementation team to develop a detailed training strategy that ensures success for your company. This analysis phase is required for the following reasons:

- Constructs a strategy plan consisting of a detailed project plan with resource requirements.
- Identifies the project core team and determines the learner's characteristics, expected learning outcomes and defined roles and responsibilities.
- Ensures client signoff on scope and approach.

### Deliverables

- Development of the training strategy document to outline the end user training project plan, resources, and scope.
- Development of a training schedule based on the training strategy defined.

*Cost: 2-5 days, \$1,800/day*

## Training Development

### Objectives

Our team recognizes the value you place on the quality of your role-based education efforts, specifically around the need to incorporate process flows and organizational impacts, so all end users understand the "why" as well as the "what to do". To ensure these goals are met, our professionals focus on end user education outcomes, and whenever possible, will collaboratively work with your team and Subject Matter Experts (SMEs) to capture valuable Client specific information needed.

### Deliverables

- Assessments of a detailed functional scope, end user roles, and learning styles to define the courses and delivery plan.
- Custom training tools built specific to your business processes and workflow:
  - **Instructor-Led Training (ILT):** Includes scenario-based course manuals, quick-reference guides, hands-on exercises, and online assessment.  
*20 design hours per 1 hour ILT, \$150/hour*
  - **eLearning:** Self-directed, highly interactive multimedia. Includes simulations, gamification, and hands-on real-world scenarios.  
*160-240 hours per 1 hour eLearning, \$150/hour*
  - **Video Tutorials:** Short audio/visual how-to segments that walk step-by-step through critical role-based functions.  
*100 hours per 1 hour of video, \$150/hour*

## Training Delivery

### Objectives

Objectives for end user training delivery include:

- Ensuring your end users understand the benefits of using the implemented solution, as well as their new job role in enabling you to meet your business goals.
- Validating end user proficiency in their areas of responsibility by meeting predefined learning and performance objectives.
- Determining metrics and measuring training KPIs such as passing grades and percentage of users to prove competency.

### Deliverables

- Instructor-led end user training, taught by certified InEight trainers, and executed according to the defined training strategy.  
*Cost: 2-3 days per session, \$1800/day. Limit of 12 students per session.*
- Train-the-Trainer education to certify your own trainers. Includes a certification process to ensure successful internal training delivery.  
*Cost: 5-10 days, \$1,800/day. Limit of 12 students per session.*
- eLearning Deployment. Includes assistance with upload and configuration of eLearning content in your Learning Management System environment  
*Cost: \$150/hour*
- Instructor feedback sessions to answer questions and manage issues.  
*Cost: \$225/hour*